



## Connect Registration for Parents

Dear Parents/Guardians

The Department of Education provides secure online access for parents or responsible persons such as guardians to teaching and learning information about their children via Connect.

By signing up for the service, a parent or guardian understands and accepts the attached Conditions of Use.

Please read this form carefully, complete the following details, sign back of form and return to the front office.

Once this information is confirmed in the system and you have been processed to access Connect you will be provided with a user name and a password as well as details on how to access the service.

Yours sincerely,

Geoff Smith

### Student Details:

Student First Name:

Student Last Name:

Year Level:

### Parent Details:

Parent First Name:

Parent Last Name:

### Office Use Only

#### Provisioning Status

Registered

P-Number

Connect Validation

Email sent

Password

Email: Please print your full email address clearly in the boxes below (including and full stops) and check that it is correct. Any errors in your email address will result in delays in setting up your access to Connect.




## Connect Conditions of Use for Parents

1. Only parents or responsible persons as defined in the *School Education Act 1999* and verified by the school will be given access to Connect.
2. The person signing up for the service understands his/her responsibility for keeping the service access details (username and password) confidential.
3. The Department of Education does not accept responsibility for any event arising from unauthorised access or use of Connect.
4. Parents agree to use Connect in accordance with Department of Education's policies regarding Appropriate Use of Online Services. These policies can be accessed from the Connect Sign In screen. Parents are required to accept that they have read and understood these policies before access to Connect is provided.

### Limits of the Service

The Department of Education provides Connect as an online service for teachers, students, parents and Department staff. Connect is a communication channel that schools may use to communicate with parents/guardians on matters impacting student education. The Department of Education does not undertake to provide all student-related information via Connect.

### When using Connect, I agree that:

1. The information contained in Connect is personal and private information.
2. The parent username and password is only shared between the child's legal parents or guardians.
3. I will not interfere with network security, the data of another user, or attempt to log into the network with a user name and/or password of another user.
4. If I become aware of unauthorised access to my parent account I will immediately inform the school.
5. I consent to the logging, monitoring, auditing and disclosure of my use of Connect.
6. Any breach of these conditions for which I am responsible will result in my access to Connect being suspended or revoked.
7. I agree to use Connect in accordance with Department of Education's policies regarding Appropriate Use of Online Services. These policies can be accessed from the Connect Login screen.

Parent Signature: .....

Date: .....

**Please return this form to the school in order to receive login information for Connect.**