

Currambine Primary School

School Board Member – Role Statement

1. Before the Board Meeting:

- Review the meeting agenda.
- Read all documents provide prior to the meeting.
- Note questions or queries related to the material to be discussed.

2. During the Board Meeting:

- Identify and manage any conflict of interest.
- Participate actively in meetings – asking questions is encouraged.
- Ensure you allow and encourage others to participate in the meeting.
- Contribute to the development, tabling and voting on motions during the meeting.

3. Between Board Meetings:

- Uphold Board decisions.
- Participate in sub-committees as appropriate.
- Represent the Board at events as required.
- Hear the views of individual members of the school community, and the community as a whole and respond accordingly..

4. Other key matters:

- Participate in the meetings with a focus on achieving the best for students.
- Ensure meetings have positive outcomes for the school.
- Participate in robust discussions, calmly and rationally, even when the issue is contentious.
- Recognise the Board's role is to focus on strategic matters as described in its constitution.
- Support the induction of new members.